

Dear Parent/Guardian,

November 29, 2023

We are excited to inform you that Orchard Children's Choir will be going on a field trip to North Salt Lake City Offices on December 13, 2023, at 11:00. The purpose of this trip is to perform for our North Salt Lake community Senior Lunch Bunch.

**Details of the Field Trip:**

- **Destination:** 10 East Center Street NSL, UT. 84054
- **Date:** Wednesday, December 13, 2023
- **Departure Time:** 10:40 AM from the school. The performance will be at 11:00 AM.
- **Return Time:** 11:45-12:00
- **Special Instructions:** We will be walking from the school to the NSL City Offices, performance, and then walking back to school. We will have adult chaperones to escort our students across the street. We will then be having pizza for lunch.

**Cut and Return**

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**Please complete the following and return:**

- **Permission:** I give permission for my child, \_\_\_\_\_, (please print your student's full name) to attend the field trip to the NSL City Offices on Wednesday, December 13, 2023.

**Print Parent Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

- **Emergency Contact Information:**
  - Parent Name:
  - Parent Phone Number:
  - Alternative Emergency Contact Name:
  - Alternative Emergency Contact Phone Number:
- **Transportation:** All students will be walking on this field trip so please make sure that your child has a coat and good shoes.

Thank you for your cooperation. We look forward to an enjoyable field trip.

Sincerely,

*Heidi Short*

Heidi Short  
Principal Orchard Elementary